

PERSON SPECIFICATION

POST: Learning mentor – Independent Living Skills

FUNCTIONAL AREA	DETAILS	E*	D*
<p>ATTAINMENT Relevant qualifications (or equivalent) training</p>	<ul style="list-style-type: none"> • Possession of a teaching qualification or equivalent 	√	
<p>EXPERIENCE AND UNDERSTANDING Experience and specific knowledge required for this post</p>	<ul style="list-style-type: none"> • Minimum 2 years experience of working with young people with learning disabilities and difficulties • Minimum 2 years experience of working with disadvantaged /NEET young people • Knowledge and understanding of issues influencing young people and their behaviour • Knowledge of awarding body requirements • Knowledge and understanding of the philosophy of good practice and current initiatives in education • Experience of accreditation, moderation, verification and examination procedures • Experience of working with small groups and individuals in a learning environment 	√ √ √ √ √	√ √
<p>APTITUDES Skills and abilities for effective performance</p>	<ul style="list-style-type: none"> • Computer literate, • Computer literate in word excel and PowerPoint • Excellent organisational skills • Ability to exercise tact, diplomacy and sensitivity when faced with challenging situations 	√ √ √	√

	<ul style="list-style-type: none"> • Excellent communication skills particularly writing and presentation skills • Ability to work to deadlines • Ability to motivate and inspire others • Ability to solve conflict • Ability to plan effectively and work methodically with a strong commitment to detail and accuracy • Ability to plan and produce innovative schemes of work and lesson plans 	√ √ √ √ √ √	
PERSONAL ATTRIBUTES Disposition and characteristics relevant to the job	<ul style="list-style-type: none"> • To be creative and innovative with planning and delivery of lessons • Commitment to the vol/com sector • Good sense of humour • Ability to work under pressure • Willingness to undertake further training • Willingness to attend local, regional and national events/seminars/conferences 	√ √ √ √ √	√
CIRCUMSTANCES Special demands of the job that have direct impact on performance	<ul style="list-style-type: none"> • Full driving licence and access to motor vehicle • Flexibility to work the occasional weekend/evening work 	√ √	