



MANOR&CASTLE **DEVELOPMENT TRUST**

together we make the difference

The role:	Health Partnership and Projects Manager
Hours:	32 hours per week
Salary:	£27,000 per annum (FTE £31,219), negotiable dependant on qualifications and experience
Location:	Sheffield

About the Trust:

Manor and Castle Development Trust is a charitable organisation. We work within the electoral ward of Manor and Castle, Sheffield. Our initiative is to support the community to develop enterprising solutions that bring about positive economic, social and environmental change. We do this through facilitating community centres, Employment Support, and Health and Wellbeing groups and courses.

The Role:

To lead MCDT's Health Partnership work including People Keeping Well and wider health and social care opportunities. To develop and manage projects and staff and to successfully deliver contracts.

We are looking for:

- Values that align with the organisations core values
- Experience in a similar role (2 years minimum)
- The ability to manage and prioritise workload, including meeting deadlines and working independently as well as part of a team.
- Experience of managing staff
- Experience of developing and managing projects
- Experience of managing and delivering contracts
- Ability and experience to communicate and operate within a wide range of stakeholders and agencies.

We offer:

- A competitive salary
- 5 weeks annual leave per year, plus statutory bank holidays (which increases with length of service)
- Scottish Widows Pension Plan
- Access to a Westfield Health Plan
- A nurturing environment where staff feel valued.
- An organisational culture of respect, honesty, and transparency
- Access to training and development opportunities

To apply please click the link and complete the application form. Alternatively, you can visit our website and download an application form from there:

<https://manorandcastle.org.uk/wp-content/uploads/2023/08/MCDT-Application-Form.pdf>
<https://manorandcastle.org.uk/wp-content/uploads/2023/08/MCDT-Application-Form.docx>

Please then return this to lilylocking@manorandcastle.org.uk

If you have any questions or would like further information about the role, please call us directly on: 0114 227 0107

Manor and Castle Development Trust is an equal opportunities employer. No applicant receives less favourable treatment on the grounds of gender, age, disability, religion, belief, sexual orientation, marital status, or race.

Closing date: 12pm Monday 4th September 2023

Interviews: 9-12 pm Friday 8th September 2023